

# RECORD OF PROCEEDINGS

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## MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF:

### SOUTH SHERIDAN WATER, SANITARY SEWER AND STORM DRAINAGE DISTRICT

### HELD: WEDNESDAY, OCTOBER 14, 2020, AT 3:00 P.M., VIA AUDIO/DIGITAL CONFERENCE MEETING

#### CALL TO ORDER:

The regular meeting of the Board of Directors of the South Sheridan Water, Sanitary Sewer and Storm Drainage District, Jefferson County, Colorado was called to order on the day shown above by Debbie Gibson in accordance with the laws of the State of Colorado. The following Directors were present via audio and digital and acting.

Debbie Gibson	Vice President
Diana Reynolds	Treasurer
William Groves Jr.	Secretary

Also present was:

Marcos Pacheco; Community Resource Services  
Joseph Graziano and Michael Graziano, Financial Advisors

#### ROLL CALL:

A quorum of the Board was present, and the meeting was called to order at 3:00 p.m.

#### APPROVE AGENDA:

Upon motion duly made, seconded and unanimously carried, the agenda was approved as presented.

#### MINUTES:

Director Reynolds moved that the Board approve the June 10, 2020 minutes as presented. Upon second by Director Groves, vote was taken, and motion carried unanimously.

#### PUBLIC COMMENT:

None.

#### FINANCIAL ITEMS - PAYABLES:

Presentation by Joseph Graziano and Michael Graziano were in attendance. Presented a report on the status of the Districts investments. Due to COVID-19, interest rates have fallen substantially. While the Graziano's have investigated different investments for the District, it appears that CDS's continue to be the most suitable option at present. Director Reynolds moved to authorize the Graziano's to continue their method of investing. Upon second by Director Groves, vote was taken and motion carried unanimously.

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Ratification of Past Payment of Claims: Director Reynolds moved to ratify claims represented by check nos. 1158 - 1164, totaling \$7,233.52. Upon second by Director Groves vote was taken, and motion carried unanimously.

President Gibson moved to approve the current claims represented by check nos. 1165 - 1173 totaling \$10,055.85 and Wire Transfer to Colorado Water Resources & Power Development of \$38,845.43. Upon second by Director Reynolds vote was taken and the motion carried unanimously.

### **CASH POSITION:**

Mr. Pacheco reviewed the District's Cash Position for the period ending and adjusted for October 9, 2020. President Gibson moved that the Board approve the cash position statement as presented. Upon second by Director Reynolds, vote was taken, and the motion carried unanimously.

### **FINANCIAL ITEMS:**

Mr. Pacheco reviewed the District's Financial Statements for the period ended September 30, 2020. President Gibson moved that the Board approve the financial statements as presented. Upon second by Director Reynolds vote was taken, and the motion carried unanimously.

President Gibson moved to open the hearing at 3:15, being there was no public, motion to closed hearing at 3:15. Upon second by Director Reynolds, vote was taken, and motion carried unanimously.

Public Hearing – Adoption of the 2021 Budget. Mr. Pacheco reported that the proper publication had been made to allow the Board to conduct the public hearing to adopt the 2021 Budget. Mr. Pacheco reviewed the budget with the Board. President Gibson moved that the Board approve the budget pending final AV from the County. Upon second by Director Groves, vote was taken, and motion carried unanimously.

### **MANAGER'S ITEMS:**

Manager's Report – Mr. Pacheco stated no report.

### **ACTION ITEMS:**

2021 Annual Administrative Resolution – After discussion to not change the Director's positions. Director Groves moved to approve and adopt the Annual Administration Resolution. Upon second by Director Reynold, vote was taken, and motion carried unanimously.

Discussion on 2021 meetings – After discussion the Board of Directors would like to resume meetings in person provided the

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State of Colorado policy on COVID-19. Zoom meetings will continue to be an option. Approve reserving meeting room at the Lakewood Cultural Center. Agreement will contain non-use to be refundable.

Journey Website 2021 Annual Care Plan Renewal - After discussion the Board of Directors will approve proposed plan for \$1,375 and if paid prior to November 1, 2020 a saving of \$375.00. Director Reynolds moved to approve. Upon second by Director Groves, vote was taken, and motion carried unanimously.

December Meeting – The Board of Directors will meet in-person at either Longhorn Steakhouse in Littleton or Manning’s Steakhouse in Lake wood on December 4 at 6 p.m.

**DIRECTOR ITEMS:**

There were none.

**OTHER BUSINESS:**

There were none.

**ADJOURNMENT:**

Director Reynolds moved that the meeting be adjourned at 3:25 p.m. Upon a second by Director Gibson, vote was taken, and the motion carried unanimously.

Respectfully Submitted,

DocuSigned by:

*Marcos Pacheco*

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Secretary for the Meeting